

## **Region 5 Fall Conference**

**Thursday August 21, 2008 4-9 pm  
Carson Elementary  
8615 184th Street East  
Puyallup, WA 98375**

This conference is held to give Local Units and Councils within Region 5 additional training opportunities. Fall Conference offers leaders support, resources and opportunities for growth.

Dinner will include:  
Spaghetti by Casa Mia  
Salad  
Garlic Bread  
Desert  
Water

Tentative Agenda:  
4 pm Registration-leadership packets  
5:15 pm- Dinner Served  
5:45-6:15 pm Welcome  
6:00-7:30 pm Class Session #1  
7:45-8:45 pm Class Session #2  
8:45-9:00 pm Wrap-Up/ Door Prizes

**Registration due: August 10<sup>th</sup> 2008**

### **Cost:**

\$40.00 per PTA for up to 5 persons \* \$8.00 for each additional person

### **Late Fees: (after August 10<sup>th</sup>)**

\$60.00 per PTA for up to 5 persons \* \$8.00 for each additional person

**Pre-Registration must be postmarked by Thursday August 10<sup>th</sup>, 2008  
Checks payable to Washington State PTA**

Mail to: Cheryl Child  
512 16<sup>th</sup> St SE Puyallup WA 98372  
Email- ptareg5@wastatepta.org

Vendors will be on hand for you to visit with.

Class Description

**Money Matters-** Financial management o your PTA is the responsibility of the entire board of directors. This workshop will be a fun filled hour of Questions & Answers.

**Membership-** This class will have everything you need to kick off a great membership campaign. Learn everything from how to enter membership information online, to where your membership payment gets sent.

**President & the Team-** This presentation is combination of several presentations; Leading the Team, Board Development, General Meetings and Standing Rules.

**For the Record-** Call all Secretaries! This class will touch on all the aspects of being a successful secretary. Learn the what, how and whys of keeping records, what does and does NOT go into minutes, and how to assist preparing and agenda.

**Legislative-** This class shows you the importance of having a legislative chair in your local unit/council. The how, what and whys of using your legislative voice. Highly recommended to all.

**Reflections-** Learn about the PTA Reflection Program and how to run a successful program.

**Nominating Committee-** Learn the importance of the Nominating Committee. How they should be elected and when their job really starts.

**Awards-**Learn what awards are available, how to apply & when.

**History of PTA-** Learn the history of PTA.

**Engaging Volunteers-** This class discusses engaging volunteers so that they will be effective leaders. Learn strategies for recruiting and retaining volunteers and qualities of an effective program.

Return this section with registration

Due date: **August 10<sup>th</sup>, 2008**

Unit /Council Name \_\_\_\_\_ Unit/Council # 5.\_\_\_\_.\_\_\_\_  
How many attending \_\_\_\_\_

Contact Person:

Name \_\_\_\_\_ Phone # \_\_\_\_\_ Position \_\_\_\_\_

Email \_\_\_\_\_ Address: \_\_\_\_\_

There are 2 class sessions with 5 classes each session. Please indicate how many from your PTA will attend each class:

Class Session 1-- 6:00-7:30 pm

Money Matters \_\_\_\_\_

President & the Team \_\_\_\_\_

Legislative Basics \_\_\_\_\_

History of PTA \_\_\_\_\_

Engaging Volunteers \_\_\_\_\_

Class Session 2—7:45-8:45 pm

Awards \_\_\_\_\_

For the Record \_\_\_\_\_

Reflections \_\_\_\_\_

Nominating Committees \_\_\_\_\_

Membership \_\_\_\_\_