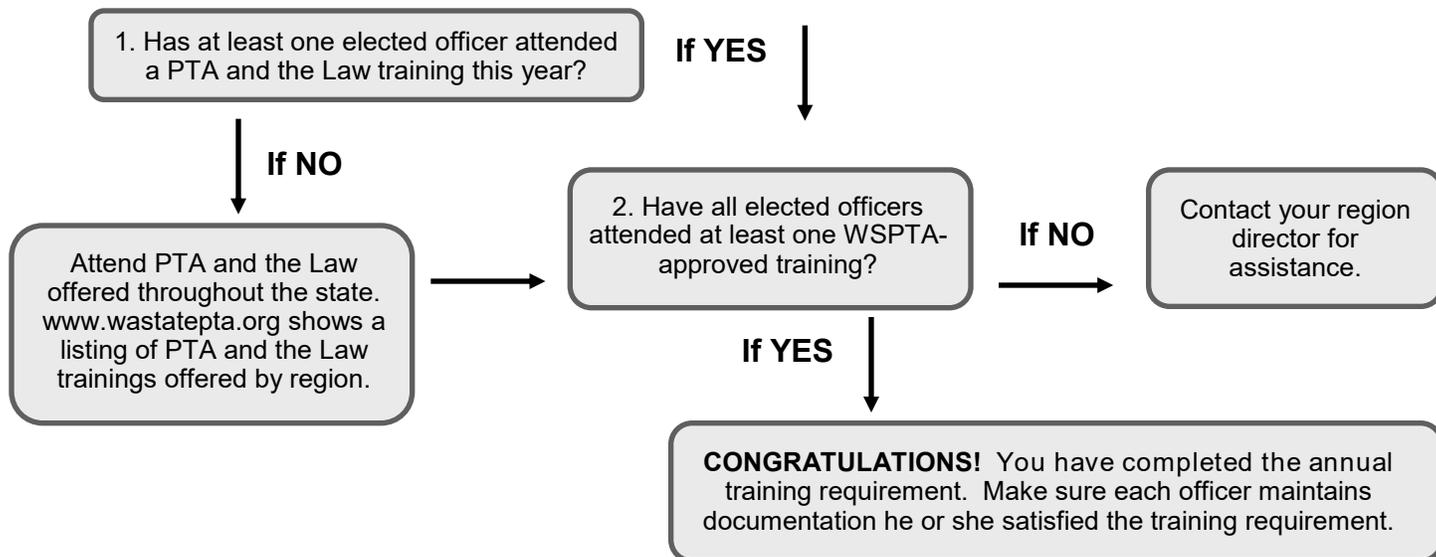


# Fulfilling the Annual Training Requirement

Per the WSPTA Standards of Affiliation contract, the annual training requirement states that at least one elected officer must attend PTA and the Law, and all other elected officers must attend at least one WSPTA-approved training before this year's WSPTA convention.

## How to complete the annual training requirement for all elected officers:



## WSPTA-approved trainings could include, but are not limited to:

- WSPTA convention
- PTA and the Law
- WSPTA leadership conference
- WSPTA region conferences
- WSPTA webinars
- Any other WSPTA event where training is provided
- Region training presented by a region service delivery team member or other WSPTA-approved trainer (must be considered a WSPTA-approved training by region director)
- Council training presented by a region service delivery team member or other WSPTA-approved trainer (must be considered a WSPTA-approved training by region director)
- National PTA e-learning training (with prior region director approval)



## IMPORTANT NOTES:

- If you are unsure whether a training will satisfy the annual training requirement, please check with your region director in advance.
- Training received at or after the WSPTA convention shall be counted toward the training requirement for the PTA year following convention.
- A person who attends a WSPTA-approved training and is an elected officer of two or more PTAs shall have fulfilled the training requirement for all positions held.
- **All elected officers shall maintain documentation they satisfied the training requirement.**

**QUESTIONS? Contact your region director!**  
Visit [www.wastatepta.org/regions](http://www.wastatepta.org/regions) for region contact information.