

## Local PTA Dues Implementation

**Q: What are the options for local PTAs to implement the National PTA dues increase?**

A: Local PTAs must either increase their membership dues to include the new National PTA dues portion or absorb by reducing the local membership portion.

Example: Local PTA membership dues consist of three portions—local membership dues, state membership dues and National PTA dues.

Below is an example of current membership dues for a local PTA with these two options.

Dues Portion	Current Dues	Keep Overall Dues the Same	(RECOMMENDATION) Increase Overall Dues by \$1.00
<b>Total Membership Dues Amount</b>	<b>\$12.00</b>	<b>\$12.00</b>	<b>\$13.00</b>
State Membership Dues Portion	\$5.75	\$5.75	\$5.75
National Membership Dues Portion	\$2.25	\$3.25	\$3.25
Local Membership Dues Portion*	\$4.00	\$3.00	\$4.00

\*Including council fees if applicable

Your PTA may also increase your overall dues by another amount different than \$1.00.

**Q: Will state PTAs have to submit the new National PTA dues for statewide members too?**

A: Yes, the National PTA membership dues are for all constituent associations that collect dues, whether a local PTA, community PTA, WSPTA Supporting Memberships or any other PTA.

**Q: Is there an Internal Revenue Code prohibiting local PTAs from paying the required affiliation fees to National PTA from their own funds?**

A: No, nothing in the Internal Revenue Code prohibits a local PTA from paying required affiliation fees to National PTA from its own funds. However, according to the National PTA Bylaws, Article IV-Constituent Associations, Section 6. Dues: Members shall pay annual dues, as may be determined by the constituent association, which shall include the portion payable to the local and state PTA constituent association as determined by the local and state PTA

constituent associations, and the portion payable to National PTA as recommended by the board of directors and approved by a two-thirds vote of the voting body at a National PTA Annual Meeting.

## **Memberships for 2025-2026 Sold Before July 1**

### **Q: What if a member joins for 2025-2026 before July 1?**

A: Any member who pays dues for the 2025-2026 school year prior to July 1, 2025, must pay the updated National PTA dues rate of \$3.25. The state PTA must make the necessary adjustments in their reporting process/system so that local PTAs can guide members to join the intended year and collect and report the correct dues.

### **Q: How does a local PTA account for pre-paid dues for 2025-2026 during the 2024-2025 budget cycle until it sends the dues to the state PTA?**

A: If a local PTA sells 2025-2026 memberships prior to July 1, 2025, the local PTA should hold the state portion and National PTA dues portion (\$3.25) under a separate finance line item until they submit the required membership information and dues (state and National PTA portion) to the state PTA.

All PTAs are required to log in to Givebacks (membership database) on the 1st of each month and remit dues for members entered for the prior month. To avoid being charged an additional \$1 per member, Washington State PTA highly recommends that the local PTA remits all outstanding and current dues (for 2024-25 memberships and any pre-sell memberships for 2025-26) before June 15, 2025. On July 1, 2025, the cost per member will increase by a dollar.

## **Updates to Documents**

### **Q: What documents should a local PTA review and update?**

A: There are several documents and resources your PTA will need to review or update. Some of these require membership approval so we encourage you to plan ahead.

- Standing rules (requires membership approval)
- 2025-2026 budget (requires membership approval)
- Policies (requires board approval)
- Membership enrollment forms (cash/check memberships)
- Financial practices and procedures
- Website Social media
- Transition resources for incoming board members
- Messaging about memberships sold for FY2026 before July 1, 2025. Note: Givebacks enabled pre-selling of 2025-26 memberships beginning March 1, 2025.



**Q: Who can I talk with if I have additional questions or need help?**

A: Please reach out to your region director at [ptareg#@wastatepta.org](mailto:ptareg#@wastatepta.org) (replace # with the region where your PTA is located). If your local PTA belongs to a council, please reach out to your council leaders.